

**TEMPLATE for LETTER to LOCAL FEDERAL ELECTION CANDIDATES  
& possibly Minister for Communications & Shadow Minister for  
Communications, and Prime Minister John Howard and Federal  
Opposition Leader Kevin Rudd (see enclosed flyer)**

**Complete the details below as needed -personalise with your details**

#####  
[NAME]  
[ADDRESS]  
[ADDRESS]

.... November 2007

**TO:**

NAME OF CANDIDATE  
POSTAL ADDRESS

Dear [name of candidate/MP]

**Re: Mail/Parcel Contractors and Australia Post**

[I/We] deliver [MAIL/PARCELS] on contract for Australia Post. We serve the businesses and residents in [MAIL DELIVERY AREA]. More details on Mail & Parcel Contractors are available on the website of our industry association at [www.poaal.com.au](http://www.poaal.com.au).

[I/we] would appreciate it if you would forward by return your Party's policy in relation to postal matters. [I/We], along with other Contractors and operators in the Australian postal industry, have made a significant financial investment in the postal industry which gives us a clear interest in its future.

[I/We] believe that there should be complete transparency in Australia Post's dealings with Mail & Parcel Contractors. It is [my/our] view that Australia Post should behave as a business partner to Contractors, assisting us to serve our customers well, respecting the terms of our contract, and being open and transparent with us so that we can work in an environment of mutual trust and respect.

In relation to my/our specific contract, I wish to draw your attention to the following:

**HERE, BRIEFLY & SUCCINCTLY STATE YOUR ISSUE.**

- *If possible, make dot points as these are easy to follow. Some issues may include:*
  - *Adequate consultation with Contractors before making wide-ranging decisions, such as contract changes or changes to payments*
  - *Sharing accurate information with Contractors regarding matters such as expected mail and parcels volume, fuel pricing, etc.*
  - *Urging Australia Post to review and improve aspects of contract parcels, eg wine packs*
  - *Processing contract reviews promptly and reasonably*
  - *Any relevant issues that you experience locally*

*continued over...*

FINISH BY NOTING WHAT YOU WISH THE MP or CANDIDATE TO DO FOR YOU, eg:

- Visit you and talk about your issues
- Write to the Minister for Communications for you
- Send you the Party Policy on Postal matters & Small Business
- Write to AP's Managing Director for you
- Write to AP State Admin for you
- Publicise your problem/issue
- Make a commitment that if their Party forms Government, they will ensure that Australia Post will be held accountable in its obligations to its Mail & Parcel Contractors
- Make a commitment that if their Party forms Government, they will ensure that they oppose deregulation of Australia's postal service
- Make a commitment that if their Party forms Government, they will ensure that Australia Post is kept in public ownership.

[I/we] trust that you will take an interest in our situation. We are Australia Post's public face in our delivery area. We do our best to look after the needs of our local customers. We also believe that we deserve the full and committed support and encouragement of our business partner, Australia Post, and trust that you will do your part to make sure that this occurs.

[I/we] look forward to hearing from you as a matter of urgency.

Yours faithfully,

[YOUR NAME]

[YOUR COMPANY NAME]